UNIVERSITY SYSTEM OF GEORGIA
OneUSG Connect

The purpose of these Release Notes is to inform OneUSG Connect technical staff and functional users of the scheduled 3.16 release of University System of Georgia (USG) functional application enhancements.

OneUSG Connect **Release 3.16** is currently scheduled for **Saturday, September 22, 2018**.

OneUSG Connect will be unavailable for scheduled maintenance from Friday, September 21, 11 p.m. until Saturday, September 22, 7 a.m. During this time, OneUSG Connect (HPROD) and OneUSG Connect - Careers Applicant Portal will not be available. KABA Time Clocks and OneUSG Connect - Benefits will be available for use.

Release HREL 3.16

General Information

Business Processes and Job Aids	Changes to the following Business Processes and Jobs Aids have been included in this release: **Updated** CA – BOR_RETDSTUP (Process Direct Retro Distribution) CA – BOR_RETDSTUP (Review Retro Distributions)
Known Issues	Resolutions to the following Known Issues have been included in this release:

Module Specific Information

Commitment Accounting (CA)

Modifications To Existing Processes

BOR_RETDSTUP (Process Direct Retro Distribution)	**Payroll for North America > Payroll Distribution > Commitment Accounting USA > Process Direct Retro Distribution** Enhancements to the Update Actuals process will prevent details on the Deductions and Taxes tabs from being populated when Earnings Only is the Processing Option selected in the *Apply to Transactions field on the Process Direct Retro Distribution page.

	This will allow practitioners to select "Earnings" as a Processing Option and only earnings will be redistributed.
BOR_RETDSTUP (Review Retro Distributions)	**Payroll for North America > Payroll Distribution > Commitment Accounting USA > Review Retro Distribution** Enhancements to the Review Retro Distribution page will ensure that only retros that have at least one box selected on either tab (Retro Distribute Earnings, Retro Distribute Deductions, Retro Distribute Taxes) will be processed. If no box is selected, the retro cannot be processed and will remain in its current status (Editing or Initiated).

Reports/Queries

Invalid Funding Report	**Oneusg > Commitment Accounting > Invalid Funding Report** Enhancements to the Invalid Funding Report will make it more user friendly by providing additional details on each entry. The report now includes 2 new columns for Employee Status (ST) and Pay Group (PAYG). The new Employee Status column comes after Employee Name and before Position. The new Pay Group column comes after the Combo Code column and is the last column on the page.
Predistribution Audit Report	**Payroll for North America > Payroll Distribution > Commitment Accounting USA > Predistribution Audit Report** Enhancements to the Predistribution Audit Report will make it more user friendly. In addition to the PDF version of this report, Users now have the option of exporting this report to an Excel file. This will enable users to manipulate the data using filters, pivot tables, format changes, insert formulas, etc.

Human Resources (HR)

Page Changes

BOR_DOL_SEP	**Reporting Tools > BI Publisher > Query Report Viewer > BOR_DOL_SEP** The margins of report DOL800 have been modified to widen the lower margin. As a result, all pages will now print correctly.

TL and Absence Management

Modifications To Existing Processes

Summer Faculty Load – Excel to CI	A new process has been developed to allow summer sick leave accruals to process via excel to CI. A template and job aid will be provided. An announcement will be sent out when the template and job aid have been posted. Institutions will log a ticket attaching the spreadsheet and SSC/ITS will run the upload process.
Timesheet Lockdown is secured by company	The ability to lock timesheets is now secured by company so that practitioners can only see their paygroups in the drop down box. Previously practitioners could mistakenly choose to lock or unlock timesheets that belong to other institutions. Time and Labor > Report Time > Timesheet Lockdown
TL Approver Dynamic Group	TL Approver Dynamic group build will now exclude inactive time reporters when creating new dynamic groups. This means that Time Approvers will no longer see inactive employees in their employee listing.
Auto Enrollment Logic – SWB "W" Status	Currently the Auto enrollment logic creates a future dated row to set the Maintain Time

	Reporter panel to Inactive when an employee has a job data row of Termination "T" or Short Work Break "W" status. The future dated row is inserted to accommodate post payroll processes. The Auto Enrollment logic has been updated to exclude the status of SWB (Short Work Break "W" status). As a result of this update, the effective date of Inactive status on the Maintain Time Reporter panel will be the same as the effective date on job for SWB. Time and Labor> Enroll Time Reporter>Maintain Time Reporter Data

Manage Faculty Events (MFE)

Reports/Queries

Query **BOR_MFE_ACADEMIC_FACULTY**	HR Status = Active criteria has been added to query BOR_MFE_ACADEMIC_FACULTY so that only faculty with an active HR Status will pull onto the report.

Security and Workflow

Modifications to Existing Processes

Removed functionality for requiring 1 approver logic	Users can now Add/Remove approvers to departments without error. They will only get the error when no OPRID has been assigned.

Payroll

Modifications to Existing Processes

Balance Adjustment Report	**Navigator > Payroll for NA > Periodic Payroll Events > Balance Adjustments > Balance Adjustment Report** The Balance Adjustment Report has been modified to include a row with the employee's name on the report.
Tax900 Report (Georgia State)	**Navigator > Payroll for NA > U.S. Annual Processing >Audit and Error Reports > Error Listing**

	The Tax900 report was not returning any results when the process was run by Georgia State University practitioners. Modifications were made to the orpid's row level security. The report will now return Georgia State employees when run by Georgia State practitioners.
PeopleSoft Tax Updates	PeopleSoft Tax Updates 18B & 18C will be applied to HPROD with the 3.16 Release.

Other Notes

Next Scheduled Release	OneUSG Connect **Release 4.00** is currently scheduled for **December16, 2018.** You will receive a reminder of when this update will occur.
More Information and Support	For business impact emergency issues, contact OneUSG Connect immediately at 877-251-2644 (Toll Free) or oneusgsupport@usg.edu.