

Appendix II

Suggested Contract Language for Selected Supplier Contracts Requiring Background Checks Other Than Construction Contractors and Subcontractors

The Consultant shall perform security clearance background checks on its officers, agents, employees or others assigned to have regular interaction with students, employees, money, sensitive/confidential data or access to the {Institution Name}'s premises. The {Institution Name} reserves the right to require additional background checks be made on any of Consultant's officers, agents, employees assigned to have access to the {Institution Name}'s premises. The Consultant shall defend, indemnify and hold harmless the {Institution Name} for its failure to obtain appropriate security clearance background checks.

Consultants maintain full responsibility for the actions of it and its employees and will be fully responsible for enforcing and implementing an appropriate background check requirement which conforms to State, Federal, Local and Board Guidelines. (See the Board's Business Procedures Manual, Section 3). The Consultant shall defend, indemnify and hold harmless the {Institution Name} for the actions of Consultant's employees. The Consultant will review the results of the background check. The {Institution Name} should not receive the results of the background checks, but only individuals that have passed background check should be assigned by Consultant.