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## Announcement

**TO:** GeorgiaFIRST PeopleSoft Financials Budget Prep Users

**POSTED:** April 2, 2018

**SUBJECT:** Budget Prep Issues with Schedule G-1 Report

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On Monday, April 2, 2018, GeorgiaFIRST released a couple of fixes for the Budget Prep module to production. These fixes resolved issues with Prior Year data (Cohort 3 institutions only) and the Schedule G-1 report.

1. Some users discovered that when running Schedule G-1, the 2018 prior-year data position numbers did not match the 2019 data for some positions. The result was that some employees were listed as having two positions when they should have only one. These employees' information displayed on two separate lines in the report.
  - As of today, all 2018 and 2019 employee data should match and, therefore, produce only one position for affected employees.
  - While this issue may have affected only Cohort 3 institutions, it is recommended that all institutions review their Schedule G-1's to make sure that 2018 prior-year data is reporting correctly for existing positions.
2. Some job descriptions on the G-1 report were not displaying correctly. All job descriptions should now display correctly.

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**MORE INFORMATION AND SUPPORT:** For business impact emergency issues, contact the ITS Helpdesk immediately at 706-583-2001 or 1-888-875-3697 (toll free within Georgia). For non-urgent issues, contact the ITS Helpdesk via the self-service support website at [http://www.usg.edu/customer\\_services](http://www.usg.edu/customer_services). (This service requires a user ID and password. E-mail [helpdesk@usg.edu](mailto:helpdesk@usg.edu) to obtain self-service login credentials.)

**ADDITIONAL RESOURCES:** For information about ITS maintenance schedules or Service Level Guidelines, please visit [http://www.usg.edu/customer\\_services/service\\_level\\_guidelines](http://www.usg.edu/customer_services/service_level_guidelines). For USG services status, please visit <http://status.usg.edu>.

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