



Transitioning to the SHARE Chart of Accounts

January 20, 2015



Agenda

- Review of the transition to SHARE Net Asset Accounts
- Timeline for conversion to all other SHARE accounts
- Account Crosswalk Instructions
- Schedule and items for future WebEx sessions



Review of the Transition to SHARE Net Asset Accounts

- Target date was Dec 31st.
- **Congratulations!** All rows have been journaled to SHARE accounts.
- All rows had to be journaled, even if the amounts netted to zero across budget years.
- Need to ensure that nothing else hits non-SHARE net asset accounts in FY15; therefore, ITS will run a script to inactivate all non-SHARE net asset accounts.



Conversion Timeline to all other SHARE accounts

- Crosswalk spreadsheets prepared for each institution
- **April 15, 2015 – Date for institutions to submit completed crosswalks to Debbie.Lasher@usg.edu**
- At the beginning of FY16, a script will be run so that Asset and Liability accounts will be automatically journaled to SHARE Asset and Liability accounts based on each institution's completed crosswalk
- Only SHARE accounts will be used beginning July 1, 2015 for Fiscal 2016 activity.



Account Crosswalk Instructions

- Each institutional account (active and inactive) must be crosswalked to a SHARE account
- Any current standard account is already mapped on the spreadsheet
- Excel and Word documents were provided for SHARE accounts
- Questions or requests for any additional accounts should be e-mailed to Debbie Lasher (Debra.Lasher@usg.edu)



Attention Grabbing, but not Heart Stopping....

- Scripting SHARE accounts into current SetID – Pros and Cons and Pros and Cons and Proooooooooooooos
 - Have SHARE accounts readily available for any early transition (POs, Budget Prep, training, etc.)
 - Prefix (#) would be added to existing, non-SHARE accounts
 - Additional number of accounts from which to choose (old & SHARE) – may be cumbersome

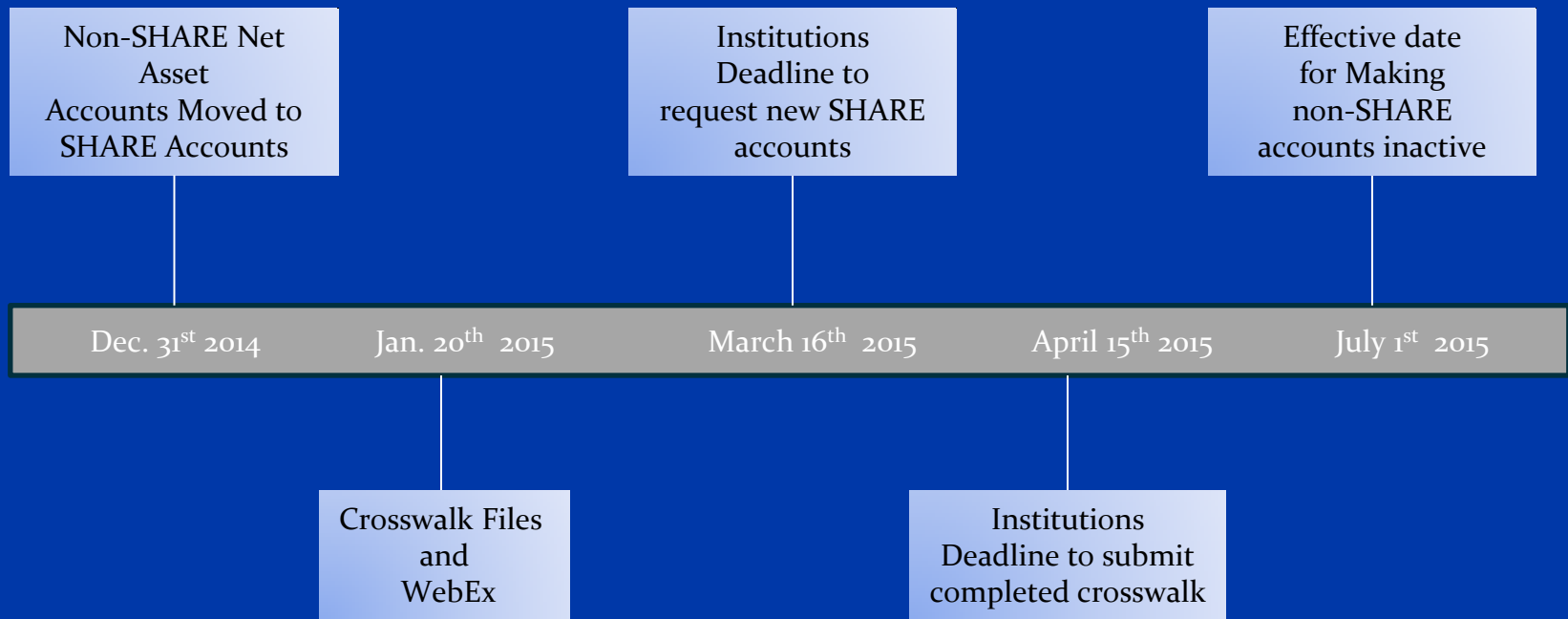


Involving Other Departments...a few suggestions...

- BANNER staff?
- Departmental budget managers?
- Academic Affairs?
- Continuing Education?
- Student Affairs?
- Others?



Share COA Timeline





Institutional “To Do” Items

- March 16: Due date for new account requests
- April 15: Due date for completed crosswalk
- Recommended for Open POs (if still open at the end of FY15) – Change account numbers to SHARE accounts