

HUMAN RESOURCES ADMINISTRATIVE MANUAL
EMPLOYEE BENEFITS & SERVICES: OTHER INSURANCE



UNIVERSITY SYSTEM
OF GEORGIA

Other Insurance

CITATION REFERENCE

OFFICIAL TITLE	POLICY ON OTHER INSURANCE
VOLUME	HUMAN RESOURCES
RESPONSIBLE OFFICE	USG HUMAN RESOURCES OFFICE
ORIGINALLY ISSUED	
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Policy Statement

Each institution may provide any additional types of group insurance protection desired on a voluntary basis if the total cost of such protection is paid by the employee. (See BOR Policy Manual regarding [Insurance](#).)

This policy authorizes institutions to provide additional types of group insurance.

Applicability

All units of the University System of Georgia are covered by this policy.

Who Should Read This Policy

All employees within the University System of Georgia should be aware of this policy.

Definitions

These definitions apply to these terms as they are used in this policy:

- **Board of Regents (BOR):** The governing body of the University System of Georgia.

Process and Procedures

Each institution may provide any additional types of group insurance protection desired on a voluntary basis if the total cost of such protection is paid by the employee.

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Responsible Parties and Contact Information

Party	Responsibility	Phone/Email/URL
Institution Chief Human Resources Officers	Ensure compliance with policy; identify & negotiate insurance plans that may enhance the overall benefits offered to employees	See University System HR Officer Listing
Associate Vice Chancellor for Total Rewards	Ensure compliance with policy.	404-962-3235 usg-hr@usg.edu

Website Address for This Policy

- None

Appendices (Internal Documents, Forms and Web Links)

- None

Related Documents and Resources (External)

- None

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