



**RACEA Executive Committee  
Conference Call  
Thursday, February 14, 2019, 9:00-9:30 AM  
MINUTES**

Attending: Cathi Jenks, Barbara Brown, Jill Lane, Mickey Williford, Danielle Buehrer, Loraine Phillips, Kevin Cantwell, Michael Black

Absent: Mary McLaughlin

1. Approval of Minutes from January 10, 2019 with a few spelling changes (Calloway to Callaway)

2. **Treasurer's Report**

Michael Black: No changes. Balance \$8314.41. M. Black has submitted an invoice to pay Callaway Gardens \$300 for the meeting room reservation.

3. **CPR Committee Update**

Jill Lane: no report

4. **Accreditation Intelligence (AI) Committee Update**

No report

5. **BOR Initiatives Committee**

Kevin Cantwell – Will follow up with Marti Venn regarding submitted report.

6. **Spring Meeting Discussion:** Mickey and Cathi

The group discussed the agenda and time allotted to speakers, panels, and taskforces. Cathi will edit agenda based on feedback, and Mickey will contact Bob Boehmer and Patricia Donat regarding length of presentations.

Cathi has signed the contract with Callaway Gardens and has visited the venue to see the meeting rooms in person.

Registration amount was discussed again. After further consideration, the group decided to charge \$100.00.

Cathi has identified two restaurants to recommend to attendees for additional networking on Wednesday and Thursday evenings. Mickey will invite Dr. Donat to join us on Wednesday since she will be arriving that night.

For the System Update on Friday, the group decided to invite several representatives to “webex” in from Atlanta so that attendees could address a variety of questions. Mickey will contact John Fuchko, Sabrina Thompson, and Marti Venn (copying Barbara) to coordinate this, on the assumption that they will not all be able to attend the meeting in person.



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**7. Other Business: Mickey**

Bryan Davis' term on the USG General Education Council is ending. The committee discussed appointment of his successor. Per RACEA Bylaws, the appointment must be voted on by the full committee, which will take place at the spring meeting. The role is a 3-year commitment that includes 4-5 meetings per year in various locations.

8. Next Meeting: Executive Committee will be March 14, 2019 at 9:00am.

9. Meeting adjourned at 9:30 AM.

Minutes typed by Mickey Williford