



**RACEA Executive Committee
MS Teams Meeting
Thursday, May 13, 2021
9:00 AM
MINUTES (DRAFT)**

Attending: Michael Black, Barbara Brown, Betsy Cantrell, Tim Howard, Jill Lane, Mary McLaughlin, Lorraine Phillips, Darby Sewell, Sabrina Thompson

Absent: Allan Aycock, Bryan Davis

1. Approved the minutes from the April, 8 2021 monthly Executive Committee meeting, presented by Lorraine Phillips .
2. Michael Black presented the Treasurer’s Report. There was one new transaction to pay a \$500 honorarium for Dr. Teresa Flateby’s presentation on Implementation Fidelity at the May 6, 2020 RACEA meeting. Following this payment, the account balance will be \$8,141,39.
3. Committee Updates
 - **Program Review Committee:** Jill Lane indicated there is nothing new to report.
 - **Accreditation Intelligence Committee:** Betsy Cantrell had nothing new to report.
 - **Board Initiatives Committee:** Subcommittee chair Allan Aycock was unable to attend, so no report was presented. The committee discussed the review status of several Memorandums of Understanding due to be renewed for 2021-2022. The Executive Committee was extensively involved in reviewing the MOU for the Georgia Film Consortium, which has served as the model for developing other MOUs related to cooperative academic arrangements. Some members of the Executive Committee had not seen the calls for comments for the RN-to-BSN and FinTech MOUs. Tim Howard agreed to share the copies he received.
 - **Gen Ed Updates:** Subcommittee chair Bryan Davis was unable to attend, so no report was presented. Barbara Brown mentioned that Executive Vice Chancellor for Academic Affairs and Chief Academic Officer Dr. Tristan Denley expects to conduct town halls around the state during the fall semester.
4. **Executive committee changes** – Executive Committee Chair Darby Sewell announced that she will stop representing her institution on RACEA in July 2021 since she is returning to a faculty position. This will leave a vacancy in the Chair’s position. Committee members referred to the bylaws and determined that it may elect replacement officers when vacancies occur. Darby Sewell nominated Lorraine Phillips to serve as Chair effective July 1; Jill Lane seconded the motion. The committee unanimously approved the nomination. Darby Sewell nominated Tim Howard to serve as Chair-elect; Lorraine Phillips seconded the nomination. The committee unanimously approved the nomination. The changes will create a vacancy in the role of Secretary. Mary McLaughlin volunteered to fill the role beginning July 1 until an eligible member is nominated and approved. Barbara Brown will update the website to reflect the current slate of officers, and then update it after these changes become effective on July 1.
5. **RACEA archives storage discussion:** The committee discussed alternatives for archival storage of RACEA documents, with a possible switch from the current Google site to a SharePoint site. We would need a place to host the SharePoint site. For the sake of continuity, it would be



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preferable to use a System hosted site. Barbara Brown agreed to seek Board permission. We will need to determine whom to grant access to the site - should it be open to all RACEA members, or limited to Executive Committee members? It is also possible to post documents on the RACEA website (https://www.usg.edu/committees/view/effectiveness_accreditation). Storage on the website might be challenging in the future, though, depending on who has access if any personnel changes occur. Sabrina Thompson mentioned that some of the documents might be stored on the Accreditation Support website. Regardless of the archival solution(s) chosen, Barbara Brown suggested some redundancy of access in the System Office, with both her and Sabrina Thompson having the capability to make updates.

In the short term, Barbara will collect minutes from the Google site and add them to the RACEA website. Darby Sewell, Mary MacLaughlin, and Lorraine Phillips will also gather their documents and share them with Barbara for posting.

6. **Fall meeting planning:** The committee discussed the modality that would be best for the fall meeting. Options discussed include fully virtual, fully in-person, or a combination of the two. It's not clear, yet, how many institutions will have budgets that can support travel to an in-person meeting, so we probably need to prepare to accommodate at least some virtual participation. A group of university presidents is expected to meet next week to prepare a recommendation regarding travel for the next year. The committee agreed to revisit the options in its regular July meeting.
7. **Next Year agenda:** See monthly call dates in agenda (the second Thursday of each month from July 2021 through April 2022). Barbara Brown will set up the Teams meetings, adding a May meeting to handle next year's officer transitions.
8. **Other business:** None.

Meeting adjourned at 9:47 a.m.