

Board of Regents' Academic Advisory Committee on Criminal Justice Meeting
Minutes
November 15, 2007

Members Present	Institution	Email Address
Leroy Baldwin	Atlanta Metro College	lbaldwin@atlm.edu
Leo Downing	North Georgia College & State University	ldowning@ngcsu.edu
Ken Ellinger	Dalton State College	kellinger@daltonstate.edu
Dan Guerrant	Middle Georgia College	dguerrant@mgc.edu
Hil Harper	Valdosta State University	hharper@valdosta.edu
Paul Hudson	Georgia Perimeter College	phudson@gpc.edu
Chris Ludowise	Georgia Southern University	ludowise@georgiasouthern.edu
Randall Parish	Gainesville State College	rparish@gsc.edu
Heather Perfetti	Darton College	heather.perfetti@darton.edu
Michael Qualls	Fort Valley State University	qualls@fvsu.edu
Bill Reese	Augusta State University	wreese@aug.edu
Walter Robitzsch	Macon State College	walter.robitzsch@maconstate.edu
Hamin Shabazz	Clayton State University	haminshabazz@clayton.edu
John Siler	Georgia Perimeter College	jsiler@gpc.edu
Sandra Stone	Board of Regents	sandra.stone@usg.edu
Elaine Weeks	University of Georgia	elweeks@uga.edu
Zaphon Wilson	Armstrong Atlantic State University	zaphon.wilson@armstrong.edu
Non-Members Present	Institution	Email Address
John Stuart Batchelder	North Georgia College & State University	jsbatchelder@ngcsu.edu
Jack Waskey	Dalton State College	jwaskey@daltonstate.edu

The meeting was called to order at 2:05 p.m. by Chair Hamin Shabazz. Hamin Shabazz asked for a copy of the minutes from last year's meeting which Heather Perfetti provided. Leo Downing indicated that the minutes were distributed through the list-serv last year, following the meeting, and suggestions for changes were sought via the list-serv. No suggestions were made. Hil Harper then made a motion that the minutes from last year's meeting be officially approved. Chris Ludowise seconded that motion. The minutes were then formally approved by the committee.

Dr. Jack "Andrew" Waskey, from Dalton State College, asked for permission to address the committee, if so inclined, since he does not serve in any official capacity with the committee. Permission was granted.

Hamin Shabazz then provided both an oral and written report regarding the meeting he attended with the Executive Committees of the Academic Committees with Academic Affairs, of the University System of Georgia, which was held on September 27, 2007. The report was as follows:

- Dr. Sandra Stone, Vice Chancellor for Programs and Planning, welcomed all participants to the meeting, and, following introductions, began discussions with those present.
- In examining the role of the academic committees, the following suggestions were put forth by committee members:
 - Advocate for library resources
 - Have input into system-wide issues, such as with the core curriculum discussion
 - Strengthen the transfer of information from the Board of Regents to the Academic Advisory Committees and vice versa
 - Have valuable communications within the committees
 - Focus on transferability issues
 - Get to know others in the same discipline
 - Support professional development activities
 - Visit other campuses
- In examining the role of the liaisons, committee members made the following suggestions and comments:
 - Bring data relating to the discipline to the meeting
 - Have special sessions for professional development
 - Bring forward ideas
 - Liaison activity is uneven
- Sandra Stone then reported that the description or role of the Academic Advisory Committees could be found at the University System of Georgia website at http://www.usg.edu/academics/comm/aa_docs/procedures.phtml.
- Sandra Stone identified ways that committee members could be more involved by attending board meetings or viewing the webcasts of board meetings.
- Sandra Stone also indicated that members' participation could increase by serving as reviewers for new programs this fall and by assisting with the development of the revised core curriculum.
- A number of priorities were noted: (1) Examining the hours in degree programs and informing the system when a program exceeded the maximum number of hours in an effort to seek formal approval; (2) Increasing the number of distance education offerings in the next 3 – 5 years to compete with private institutions; (3) Revising the Academic Affairs Handbook; (4) Examining the new high school rule which will go into effect in 2012. This rule will remove two years of foreign language at the high school level. However, two years of foreign language will still be required for admission into USG institutions. DOE plans to phase foreign language into the middle school curriculum, with the thought that it could become a

requirement; (5) Working toward USG Strategic Plan, which involves six goals. The strategic plan can be found at the University of Georgia website at <http://www.usg.edu/regents/strategic/>. Sandra Stone provided a more detailed discussion relating to the Strategic Plan at the BORAAC meeting, and that report appears below.

- A summary of the notes from the September 27, 2007, meeting can be found at the University System of Georgia website at http://www.usg.edu/academics/comm/aa_docs/exec_min0907.pdf.

Hamin Shabazz then invited Dr. Sandra Stone to address the committee regarding the University System of Georgia's Strategic Plan. Sandra Stone provided a hard copy of the Strategic Plan and Annual Report to committee members, which can be found at the University System of Georgia website at http://www.usg.edu/regents/strategic/strategic_plan2007.pdf. Sandra Stone then addressed each goal in detail, as follows:

- Goal #1: Renew Excellence in Undergraduate Education to meet students' 21st Century educational needs.
 - Sandra Stone noted that she is the point-of-contact for this particular goal, and it is the one with which she is most involved.
 - This goal includes (1) revising the core curriculum; (2) making the core curriculum more competency-based; (3) engaging in better advisement practices; (4) continuing to work on RPG; (5) focusing on international education; and (6) improving teacher excellence.
 - Perhaps the greatest undertaking toward meeting this goal is the core curriculum revision, which is led by Dr. Dorothy Leland, President of Georgia College and State University.
 - The idea is to move toward a more competency-based core, with a focus on the achievement of competencies and assessments.
 - A steering committee was established over the summer, and they have met twice.
 - A request was sent to the Vice President of Academic Affairs (VPAA) at every institution to nominate faculty.
 - Every institution has a representative on at least one committee.
 - These committees were recently approved.
 - Sandra Stone encouraged the committee to learn who at their institution was appointed by the VPAA, and she will provide a list by email of the faculty serving on each committee.
 - The Executive Vice Chancellor for Academic Affairs, Susan Herbst, began in this role on November 1, 2007. It is anticipated that Susan Herbst will meet with the steering committee on December 18, 2007. A retreat is likely to take place in early-February, which is when the work will begin.
 - Sandra Stone is hopeful that at the end of February, a draft of the new set of competencies will be distributed to campuses. Feedback and discussion will then take place. Pilot institutions will be selected. Ultimately, the new curriculum may be implemented within four or five years at all institutions.
 - In response to a question asked by a committee member about whether other models are being examined or what other states offer in the core curriculum, Sandra Stone indicated that they are examining a variety of models that exist. Sandra Stone indicated that the committee wants to identify a level of knowledge that students should possess when they finish the general education courses. She also noted that the Chancellor is meeting with private businesses in the Atlanta area to examine their expectations and needs and determine how this can be incorporated into the new competencies.
 - Sandra Stone noted that right now many unknowns exist.

- Another area of importance in meeting goal #1 involves improving advisement practices.
 - A special project regarding advising has been initiated by Dr. Ronald Zaccari, President of Valdosta State University. It was noted that he is retiring, but the advising project is scheduled to begin this year.
 - The targets for this fiscal year include: (1) Having an advising plan; (2) incorporating statements about advising into the mission statement; (3) identifying advising in the organizational structure; (4) incorporating advising into the handbook; (5) requiring mandatory advising at some determined points for students; (5) and providing training for faculty in terms of advising.
 - Hamin Shabazz asked whether graduation surveys or exit surveys were being used to fuel the advising initiatives. Sandra Stone indicated that student satisfaction surveys were being used and noted that individual campuses, divisions, or programs may use graduation surveys in this regard.
- To meet goal #1, efforts must continue toward increasing retention and graduation rates.
 - The point-of-contact for this aspect of goal #1 is Dr. Bruce Grube, President of Georgia Southern University.
 - A number of initiatives are being implemented in an effort to increase retention and graduation rates.
 - Every institution must have a “first-year experience,” which is some effort to bring new freshman together. Each institution must find some way to assimilate new freshman into college life in an engaged campus-culture.
 - Each division and department must develop a retention plan, which will be structured to identify ways that they will engage majors.
 - Student Employment Offices will encourage students to work on-campus instead of off-campus in an effort to restrict the number of hours worked so that they may focus on their education.
 - When asked if funding would be made available for these programs, Sandra Stone indicated that if an institution had a plan that matched the system’s strategic plan, it was possible that funding would follow to implement the program.
- Another effort to meet goal #1 is in the area of international education, as the University System recognizes that global awareness is necessary to be successful.
 - The University System hopes to increase participation in study abroad, but system officials recognize that cost is the biggest barrier.
 - Discussion followed regarding the program “Seven Revolutions.” More information about this program can be found at http://www.7revs.org/sevenrevs_content.html.
 - It was noted that University of West Georgia was chosen to participate in a pilot program involving eight campuses. The University System has now implemented the program system-wide.
 - The cost and availability of software permitting access to data banks, videos, interviews, and other resource material relating to Seven Revolutions is currently being explored by the University System.
- Improving teaching excellence is another effort relating to goal #1.
 - Dr. Betty Horn retired as the Assistant Vice Chancellor for Faculty Affairs.
 - Dr. Linda Noble, from Kennesaw State University, is the new Assistant Vice Chancellor for Faculty Affairs.

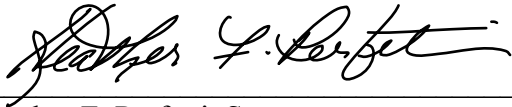
- An increase in opportunities for faculty development and initiatives to improve teaching are priorities.
 - While budget constraints remain an issue, the University System hopes to engage faculty in development opportunities.
- Goal #2: Create enrollment capacity to meet the needs of 100,000 additional students by 2020.
 - The point-of-contact for this goal is Mr. Rob Watts, Vice Chancellor for Operations.
 - An increase in enrollment was reported on every campus this semester.
 - The University System is examining which institutions have physical space and the inventory and buildings to absorb additional students.
 - Program issues are also being examined. What program demands do institutions have? Are there worker shortages? Is there a nearby institution offering a similar or the same type of program?
 - Seek to increase the diversity of students and faculty.
 - The expansion of online or distance learning will be necessary.
- Goal #3: Increase the USG's participation in research and economic development to the benefit of a Global Georgia.
 - The point-of-contact for this goal is Terry Durden, the Director of Economic Development.
 - Focus will be on the research conducted at our research institutions.
 - Expand graduate programs.
 - Work with the Governor's Office and State Economic Development Offices.
- Goal #4: Strengthen the USG's partnerships with the state's other education agencies.
 - The point-of-contact for this goal is Dr. Jan Kettlewell, Associate Vice Chancellor for P-16 Initiatives.
 - Increased focus on building relationships with agency heads.
 - Dr. Kettlewell will work primarily with K-12 while Rob Watts and Sandra Stone will work with the DTAE. Drs. Watts and Stone hope to expand the number of articulation agreements.
- Goal #5: Maintain affordability so that money is not a barrier to participation in the benefits of higher education.
 - The point-of-contact for this goal is Shelly Nickel.
 - The main goal is to keep college affordable.
 - The University System is examining alternatives for need-based aid and programs that are offered in other states.
- Goal #6: Increase efficiency, working as a System.
 - The point-of-contact for this goal is Bill Bowes, Vice Chancellor for Fiscal Affairs.
 - Increase efficiency and examine how to process the system's demands more effectively.
 - Some discussion about regionalization or centralization for some functions.
 - Additional effort to build human resources within the System.
- Dr. Sandra Stone then took questions from the committee.
 - A question was presented about the recruitment and retention of qualified faculty, and whether this was a System priority. Dr. Stone replied that this is a priority in goal #3 and is tied closely to the professional development goals that the System has set. The Chancellor understands that in order to

get and retain qualified faculty, salary must be appropriate. The Chancellor is concerned about salary compression and competitive salaries in general and is addressing these issues in budget talks with the Governor.

- A question was presented regarding retirement benefits and the TRS. Discussion followed about whether or not overtime, or overload pay, counted toward TRS. It was recommended that the University System look into this concern. Additionally, there was some discussion about equalizing the TIAA-CREF and the TRS. It was noted that House Bill 815 was introduced during the 2007 session of the General Assembly. Under Georgia law, retirement bills that are judged to have a fiscal impact cannot be acted upon in the first session of the two-year legislative term. They must receive an actuarial study and be held over until the second year for action. The House and Senate Retirement Committees voted to do the actuarial study of House Bill 815. House Bill 815 will, therefore, be eligible for action in the 2008 legislative session.
 - John Siler presented a question about maintaining high standards as the University System moves toward achieving these six goals. Dr. Stone indicated that the challenge will be to maintain quality. This led into a discussion of online learning. Committee members expressed concern that not all students are successful at distance learning, and many do so poorly that they face academic or financial aid suspension.
 - Heather Perfetti expressed concern about the challenges in the online educational forum when teaching students with disabilities, as some of the accommodations, such as extended time for testing, may compromise the integrity of online testing. Other services may become more difficult to provide as well. In response to concerns in general about the academic integrity of online courses, Heather Perfetti indicated that her institution, Darton College, now has a Division of Online Learning and will use “lead faculty” to mentor online faculty and examine the content of online courses.
 - Additional discussion surrounded the challenges that our institutions faced in light of the “store front” colleges and degrees that entice our students. It was suggested that the University System create a statement about accreditation within their new website that highlights online degrees, which can be found at <http://www.georgiaonline.org/>. The committee thought it would help students better understand what accreditation means and can empower them to avoid those institutions that were not regionally accredited.
 - This led into a discussion about the need to address the issues facing today’s students. Hamin Shabazz indicated that students need help bridging two worlds, their personal lives and their academic lives, in some type of life-skills course. Hamin Shabazz suggested interjecting this into the first-year experience program. Chris Ludowise expressed concern regarding her students that are coming back from war and the lack of guidance offered to faculty and staff who must respond to unique issues that these students present. The committee then discussed the variety of personal challenges faced by students that hinder retention and graduation.
- A discussion of new business then followed.
 - Hamin Shabazz discussed his institution’s Study Abroad Program, where Clayton State University partnered with Albany State University, during summer 2007. Clayton State University had eight students participate and Albany State University had four students participate. They spent 27 days in South Africa. Hamin Shabazz noted the difficulty experienced in registration for these students. Clayton State University will again sponsor a Study Abroad Program in summer 2008. Students will not have to pay the tuition at Clayton State and instead will pay their own institution’s tuition and fees. Courses can transfer to the students’ institution. The program fee is \$4,875.00, which includes

airfare, hotel, and excursions. Obtain additional information and details from Hamin Shabazz at haminshabazz@clayton.edu.

- Leo Downing then mentioned that this meeting and the Criminal Justice Association of Georgia (CJAG) conference, which followed, was scheduled during the American Society of Criminology conference, which was being held in Atlanta this year. The Georgia Political Science Association (GPSA) partners with CJAG for a joint conference, which has been held in Savannah for the past several years during this same time of year. Leo Downing was scheduled to meet with the GPSA Executive Committee and anticipated a discussion regarding (1) moving the conference from Savannah to some other location and (2) extending the conference. Leo Downing sought feedback from the committee on those items. It was relevant to committee members since the Board of Regents' Academic Advisory Committee (BORAAC) meets during this conference. The committee members indicated that they preferred to extend the conference to a full-day on Thursday as opposed to Saturday. Next year, the conference would be held in Savannah from November 13-15, and the BORAAC would meet during that time.
- Walter Robitzsch noted that two tenure-track positions in criminal justice are available at Macon State College.
- Elections needed to be held for the position of Secretary. Hamin Shabazz, current Chair, would become Past-Chair following the meeting, Leo Downing would become Chair, and Heather Perfetti would become Co-Chair. Elections were held for the position of Secretary (who then serves as Co-Chair, Chair, and then Past-Chair). Leroy Baldwin was elected to serve as Secretary.
- The meeting was adjourned at 4:05 p.m.



Heather F. Perfetti, Secretary